



FRIENDS OF LARKRISE (OXFORD) CHARITY NO: 118093

**AGENDA of a Meeting of The Friends of Larkrise
to be held on 27th April 2022 at 8pm (virtual via Google Meet)**

Initials: Katie Mills (**KM**) - Co-Chair, Naomi Douglas (**ND**) - Co-Chair, Jon Gray (**JG**) - Headteacher, Charlotte Stewart (**CS**) - Deputy Headteacher, Melanie Witt (**MW**) - Treasurer, Emma Thomas (**ET**) - Secretary, Oly Shipp (**OS**) - Social Media, Camilla Ip (**CI**) - Grant Fundraising, Rose Rolle-Rowan (**RRR**) - Event Fundraising

Item	Lead
1. Welcome, Introductions and Apologies	ND/KM
2. Approval of draft minutes of last meeting (2 March 2022)	ET
3. Review of pending actions on Action Tracker	All
4. Chairs' Report based on FoL Activity Log file thank yous for Volunteer Day on 20 March , bake sales, etc.	KM/ND
5. Treasurer's Update	MW
6. School's Update	JG
7. Funding Requests from School £1,563 - Electricals/lights for outdoor hall [RF] £3,650 - Climbing frame for Year 1 garden [HM] £? - Year 6 leaver sweaters? [?] Discuss increasing library donation of books to £150/half-term	JG
8. Larkfest Update	RRR/KM /ND
9. Appeal discussion for large playground equipment: amount required to raise, timing and length of appeal	CI
10. Idea for sponsored walk/ cycle/ scoot to school event with support of school streets team?	KM

Item	Lead
<p>11. Upcoming events</p> <p>Term 3A : Larkrise Cafe & Meet-The-Head - agree date [KM, ND] - May?</p> <p>Term 3A : Monster Nearly-New Sale after school [CI] - May?</p> <p>Term 3A: FOL promotion in Foundation Unit garden (13th May) (ET, ND)</p> <p>Term 3B : Larkrise Cafe & Meet-The-Head - agree date [KM, ND] 15th July?</p> <p>Term 3B : Rachel's suggestion of a Mega Raffle draw [CI]</p> <p>Term 3B : AGM - agree date [KM, ND]</p> <p>Term 3B : Year 6 leavers event? [CS]</p> <p>Summer Holidays : Jon's suggestion for a picnic in last week of Summer holidays</p> <p>Term 1A : Jane Millin's offer to run an apple pressing event in October [CI]</p> <p>Term 1A: Halloween disco? (If enough volunteers to run it) Provisional date?</p>	
<p>12. Projects update</p> <p>Library [CI]</p> <p>Y4,5,6 reading corners [CI]</p> <p>Donations of books promoting inclusion and diversity [CI]</p> <p>Any update on polytunnel?</p>	CI
<p>13. AOB</p> <p>Need to phase out friendsoflarkrise@gmail.com and regularly check it and clean out junk messages</p> <p>Date for FoL AGM: TBC</p>	