FRIENDS OF LARKRISE (OXFORD) CHARITY NO: 118093

AGENDA of a Meeting of The Friends of Larkrise
to be held on 2nd March 2022 at 7.30pm (Virtual via Google Meet)

Initials: Katie Mills (**KM**) - Co-Chair, Naomi Douglas (**ND**) - Co-Chair, Jon Gray (**JG**) - Headteacher, Charlotte Stewart (**CS**) - Deputy Headteacher, Melanie Witt (**MW**) - Treasurer , Emma Thomas (**ET**) - Secretary, Oly Shipp (OS) - Communications, Camilla Ip (**CI**) - Grant Fundraising, Rose Rolle-Rowan - Event Fundraising (**RRR**).

Item	Lead
1. Welcome, Introductions and Apologies	ND/KM
2. Approval of draft minutes of last meeting (12 Jan 2022)	ET
3. School's Update (Term 2B) ● Including playground redevelopment (landscaper plan? Climbing frame? "Water-vole city" with water pipes through grass and willow-covered earth?)	JG
4. Requests for funding: ● £1,563.30 for electrics in canopy (in addition to £1,000 approved previously)	JG
5. Review of Action Tracker	CI
6. Larkfest Planning Update	RRR/ND
7. Grant Fundraising Update	CI
8. Communications ● Increase transparency and inclusivity of WhatsApp discussion groups on FoL website, with details of admins so anyone can ask to join? ● Follow up on pull up banner with Emma El-Salahi (did but no reply) ● FoL Communications Lead and additional team members still needed - content writing (social media posts, leaflets, website blog posts and updates), uploading website updates, website technical maintenance	CI ET CI
9. Library funding drive ● 'A New Chapter' bookseller specialising in children's books on diversity and inclusion - wish list service	CI
10. Upcoming diary dates ● Cafes in Terms 3A and 3B - which year groups will be asked to help out/donate cakes ● Dates for volunteer days	KM
11. Finance Update	MW

12. Fundraising Ideas • "Mega Raffle" - Rachel Forsyth has offered to help us contact potential donors, but we need an overall coordinator (and helpers?) • Large Scale campaign for playground redevelopment (£25-30k) - could we raise £10k from events, £10k from grant fundraising and £10k from a donations appeal (like the canopy)? What extra events could we run, when etc?	CI/RRR
13. AOB	ND