



FRIENDS OF LARKRISE (OXFORD) CHARITY NO: 118093

MEETING

Wednesday 4 November 2020 at 7-9PM

via Google Meet

AGENDA

Initials of people mentioned below: Naomi Douglas (ND), Emma Thomas (ET), Melanie Witt (MW), Marianna Russo (MR), Camilla Ip (CI), Jon Gray (JG), Charlotte Stewart (CS), Chris Graham (CG), Tim Helweg-Larsen (THL), Steve Thomas (ST).

	Item	Who	Time
1.	Welcome, Quorum, Introductions and Apologies	ND	5
2.	Approval of draft minutes of AGM held 14 Oct 2020	ET	3
3.	Chair's summary of Term 1A	ND	5
4.	Discussion: Procedure for how the school and FoL request and release funds in the coming year	ND, JG, CS	12
5.	School's update (incl. funding wish-list and/or priorities)	JG, CS	10
6.	Financial update (incl. current balances, new expenses and earnings)	MW	3
7.	Discussion: Parent Working Parties (will these be held monthly assuming lockdown does not last too long? Can we plan in advance to maximise use of time? Could we link these to the school plans for new outdoor equipment - set up etc?)	CG	5
8.	Discussion: Introduction of regular, voluntary contribution scheme from parents to school or FoL	CI, ND, JG, CS	10
9.	Outdoor school hall and outdoor learning update (incl. progress on designs and fundraising, what else can parents do to help?)	JG, THL	10
10.	Discussion: Draft fundraising plan and new ideas/suggestions	CI, ND	12
11.	Communications update (FoL website, social media and GDPR, current ways for parents to communicate with FoL)	MR	5
12.	Discussion: How would parents like to receive FoL messages? Proposal: FoL to adopt and promote ClassList to solve GDPR problem and decrease number of social media platforms and groups across school for class, year, and special interest groups.	MR CI	10
13.	Launch of Parent Volunteer Register for school (what, why, when, how)	JG, ND	3
14.	Proposal: Forest Food project (planting food trees on school grounds)	ET, ST	12
15.	Proposal: Street Tag: An Oxfordshire County Council initiative to encourage exercise through a free smartphone app.	ND, CS	3
16.	Discussion: Parent/Carer Class Representatives (responsibilities, election process, FoL as well as school reps?)	JG, ND	6
17.	Any Other Business (AOB)	ND	6